



GILLINGHAM TOWN COUNCIL

The Town Hall, School Road, Gillingham, Dorset SP8 4QR

EXTRA-ORDINARY FULL COUNCIL MINUTES

Minutes of the Full Council meeting held on **Monday 17th April 2023** at The Town Hall, School Road, Gillingham, commencing at 7.00pm.

Present:

Cllr Sharon Cullingford, Mayor
Cllr Barry von Clemens, Deputy Mayor
Cllr Graham Bashford
Cllr Fiona Cullen
Cllr Rupert Evill
Cllr Alan Frith
Cllr Paul Harris

Cllr Mick Hill
Cllr Val Potheary
Cllr Sarah Snook
Cllr Alison von Clemens
Cllr Mark Walden
Cllr Roger Weeks

In attendance:

Town Clerk, Julie Hawkins
One member of the public.

1010. Public Participation. Please note: a period up to a maximum of fifteen minutes will be allowed for public comments and questions restricted to items listed on the following agenda.

There was no public participation.

1011. To receive apologies for absence.

It was agreed and **RESOLVED** to accept the apologies for absence from Cllr Kilcourse, Cllr Toye and Cllr A von Clemens who were unable to join the meeting for personal reasons.

1012. Declarations of Interest: Members are required to comply with the requirements of Section 27 of the Localism Act 2011 disclosable pecuniary interests.

There were no disclosable pecuniary interests.

1013. To receive and consider a report regarding the councillor vacancy for the Town Ward.

A report had been circulated prior to the meeting. Please refer to [Appendix A](#).

It was agreed and **RESOLVED** that the councillor vacancy for the Town Ward of Gillingham is filled via co-option.

It was agreed and **RESOLVED** that the timetable, as presented, is approved.

It was agreed and **RESOLVED** that the advertisement, as presented, is approved for circulation and funded from Budget no. 7555 Advertising costs – General, at a cost not to exceed £500.

The meeting closed at 7.05 pm.

Full Council – 17 April 2023

Minute no. 1013

Gillingham Town Council

Co-option of Town Councillor for the Gillingham Town Ward

Author: Julie Hawkins, Town Clerk

Dorset Council has confirmed that, following the display of the Casual Vacancy Notice for the Town Ward of Gillingham, a request for an election was not received and therefore Gillingham Town Council must proceed to fill the vacancy by co-option as soon as practicable.

The following timetable is recommended:

Full Council resolve to fill the vacancy via co-option	17 April 2023
Advertisement of vacancy on Council notice boards	18 April 2023
Advertisement of vacancy on Town Council website/social media	18 April 2023
Advertisement in local press	28 April 2023
Closing date for applications	14 May 2023
Applications circulated to members for information	15 May 2023
Extraordinary Full Council meeting to consider applications	18 May 2023

Applications will be considered in accordance with Gillingham Town Council's Co-option Policy which is available to view on the Town Council's website [here](#) or on request from Gillingham Town Hall.

Advertisement

The following advert is recommended:



GILLINGHAM TOWN COUNCIL

COUNCILLOR VACANCY – TOWN WARD

Join our friendly and forward-thinking Town Council if you would like to:

- ✓ Play a part in making decisions affecting your area
- ✓ Get more involved in your community
- ✓ Influence the way local services are provided

Further information about being a Councillor can be found at www.nalc.gov.uk/makeachange or by contacting the Town Clerk

Completed application forms must be received by **14th May 2023**

Interviews will be held on the evening of **Thursday 18th May 2023**

Application forms are available via website:
www.gillinghamdorset-tc.gov.uk/recruitment/

or by contacting the Town Hall - 01747 823588 or
gtc@gillinghamdorset-tc.gov.uk



Recommendation:

- That Full Council resolve to fill the Councillor vacancy for the Town Ward of Gillingham via co-option.
- That the timetable, as presented, is approved.
- That the advertisement, as presented, is approved for circulation and funded from Budget no. 7555 Advertising costs – General, at a cost not to exceed £500.